

**ARIZONA DEPARTMENT OF HEALTH SERVICES  
DIVISION OF BEHAVIORAL HEALTH SERVICES  
DIVISION DOCUMENT REVISION NOTICE**

The Arizona Department of Health Services/Division of Behavioral Health Services has revised the below referenced document(s), indicated by **BOLD** print and the symbol **[X]**. The attached matrix includes a detailed description of the changes impacting the selected document(s). The revised document(s) will be posted to the ADHS/DBHS website on or around the effective date. Please direct any questions regarding this Division document revision notice to Johnna Malici at (602) 364-4652 or via electronic mail at [malicij@azdhs.gov](mailto:malicij@azdhs.gov).

<b>DIVISION DOCUMENT</b>	ADHS/DBHS PROVIDER MANUAL	<b>ADHS/DBHS POLICY AND PROCEDURES MANUAL</b>	ADHS/DBHS PROGRAM SUPPORT PROCEDURES MANUAL	ADHS/DBHS COVERED BEHAVIORAL HEALTH SERVICES GUIDE
<b>REVISION [X]</b>		<b>[X]</b>		
<b>DIVISION DOCUMENT</b>	CLIENT INFORMATION SYSTEM (CIS) FILE LAYOUT AND SPECIFICATIONS MANUAL	OFFICE OF GRIEVANCE AND APPEALS DATABASE MANUAL	ADHS ACCOUNTING AND AUDITING PROCEDURES MANUAL	FINANCIAL REPORTING GUIDE FOR REGIONAL BEHAVIORAL HEALTH AUTHORITIES
<b>REVISION [X]</b>				
<b>DIVISION DOCUMENT</b>	ADHS/DBHS QUALITY MANAGEMENT/UTILIZATION MANAGEMENT PLAN	ADHS/DBHS PREVENTION FRAMEWORK FOR BEHAVIORAL HEALTH	AHCCCS MEDICAL POLICY MANUAL-CHAPTERS 900 AND 1000	ADHS/DBHS STRATEGIC PLAN
<b>REVISION [X]</b>				
<b>DIVISION DOCUMENT</b>	ADHS/DBHS CULTURAL COMPETENCE PLAN	ADHS/DBHS CLINICAL GUIDANCE DOCUMENTS	TITLE XIX CHILDREN'S BEHAVIORAL HEALTH ANNUAL ACTION PLAN	
<b>REVISION [X]</b>				

<b>ADHS/DBHS POLICY AND PROCEDURES MANUAL</b>			
<b>Policy #</b>	<b>TITLE</b>	<b>DESCRIPTION OF CHANGE</b>	<b>Last Revision Effective Date</b>
CO 1.4	Confidentiality	<p>Entire section reviewed with some revisions.</p> <ul style="list-style-type: none"> <li>▪ Revisions generally consistent with those of Provider Manual Section 4.1, Disclosure of Behavioral Health Information.</li> <li>▪ Replaced the term "collaborative team" with "clinical team."</li> <li>▪ Amended definition of "Health Care Decision-Maker" to be consistent with statute.</li> <li>▪ Added "Payment Records" to the definitions subsection.</li> <li>▪ Revised requirements regarding disclosure of information to family members and others involved in the person's treatment to be consistent with revised statute (A.R.S. 36-509).</li> <li>▪ Added Telemedicine subsection (F.5), which includes requirements for providing services via telemedicine.</li> </ul>	March 15, 2005